

## First Unitarian Society of Westchester Proposed Budget 2023-2024

The proposed budget for 2023-24 features pledges of \$90,000, income from investments of \$25,000, opportunities for fundraising, gifts, and plate of \$12,000, and transfer from reserves of \$28,000 for the operating budget.

Expenses feature a 3% increase in compensation for all staff, and also anticipates a possible increase in payments for rental of space to \$3000 per month. Expenses anticipated for moving into a new space will be presented to the congregation for approval once the costs are known.

This budget has been approved by the finance committee and recommended to the board. The board may adjust this budget before making a recommendation to the congregation for approval at the annual meeting.

In addition, a Supplemental Budget may be created for approval by the congregation at a later date to fund a Community Outreach Position as recommended by the Leadership Committee.

### *Income*

<b>Contributions to Operating Budget</b>	
Fund Raising	\$ 2,000
Gifts to Operating Budget	\$ 5,000
Plate & Share the Plate	\$ 5,000
Pledges	\$ 90,000
<b>Total Contributions to Operating Budget</b>	<b>\$ 102,000</b>
Investment Income	\$ 25,000
Transfer from Reserves	\$ 28,000
<b>Total Income</b>	<b>\$ 155,000</b>

### *Expenses*

PayPal fees (.49 per transaction + 3.49%)	\$ 800
Total bank fees	
Total Facilities (rent, storage)	\$ 36,000
<b>Governance</b>	
Board Expense Allowance	\$ 500
Denominational Support	\$ 2,500
Insurance (liability)	\$ 2,500
<b>Total Governance</b>	<b>\$ 5,500</b>
Total Office Expenses (software & subscriptions, phone & internet, PO Box, postage, supplies)	\$ 6,000
<b>TOTAL Programs &amp; Worship (coffee hour, gifts &amp; caring, membership, nyuuj dues, share the plate)</b>	<b>\$ 4,000</b>
<b>Independent Contractors</b>	
Communications/Digital Media Coordinator	\$ 5,616
Music	\$ 5,500
Pulpit Guests	\$ 6,000
RE Program	
Tech Support Hybrid Services	\$ 7,775
<b>Total Independent Contractors</b>	<b>\$ 24,891</b>
<b>Staff</b>	

<b>Administrative Staff</b>	
<b>Administrator</b>	
Admin Benefits	\$ 1,600
Admin Salary	\$ 20,000
<b>Bookkeeper</b>	
Bookkeeper Benefits	\$ 175
Bookkeeper Salary	\$ 3,500
<b>Total Administrative Staff</b>	<b>\$ 25,275</b>
<b>Payroll Expenses/FICA/workers comp ins</b>	<b>\$ 2,500</b>
<b>Minister Salary and Benefits</b>	
<b>Minister Benefits</b>	
In lieu of FICA	\$ 2,754
Minister Health Insurance Reimb	\$ 4,500
Minister Pension	\$ 2,880
<b>Total Minister Benefits</b>	
Minister Prof Expenses	\$ 3,600
Minister Salary	\$ 36,000
<b>Total Minister Salary and Benefits</b>	<b>\$ 49,734</b>
<b>Total Staff</b>	<b>\$ 77,509</b>
<b>Total Expenses</b>	<b>\$ 154,700</b>
<b>Net Operating Income</b>	<b>\$ 300</b>